

Appendix C to the 2019-SINOLOSMCC Rules

Guidelines for Written Submissions

1. General

(a) 50% of the total scores of both written submissions will count towards the Overall Team Score at the conclusion of the Preliminary Rounds of the Oral Pleading Rounds.

The WS will be scored on the following criteria:

- 1) Analysis of the legal issues, 60%;
- 2) Argumentation and writing style, 40%.

The maximum number of points that a team can score for the Submissions is one-hundred (100): 50 points for the Submission on behalf of the Applicant and 50 points for the Submission on behalf of the Respondent.

(b) Double-check your Written Submissions before dispatch to ensure they comply with the Rules.

2. Submissions of Applicant and Respondent

(a) Each Team participating in the Competition must prepare one Written Submission for the Applicant and one Written Submission for the Respondent.

(b) Each Team must submit its written submissions to the Association of Boundary and Ocean Studies (ABOS) via its E-mail: losmcc@163.com, no later than 23:59 (12:59 p.m.) Chinese Standard Time, on the date specified in the **Appendix A**.

(c) ABOS may assess a discretionary penalty if a Team fails to timely e-mail its written submissions to the ABOS. If they are not sent in maximum four (4) days after the deadline, the team will be disqualified.

(d) Any modification of the WS after submitting them to ABOS is not permitted.

(e) Equipment failure or problems will not be considered an excuse for improper formatting or late submission of written submissions.

3. Form Requirements

(a) File Type: All parts of each Written Submission must be contained in a single file. Written Submissions must be submitted as electronic copies only in “*.docx” Format by Microsoft Office Word 2016. The “protect document” function may be used. Written submissions that do not conform to this rule, such as written submissions in PDF format or using a “.dat” file extension, will not be accepted. If a team submits its written submissions in an unacceptable format, it may resubmit conforming written submissions but will be subject to resubmission penalties under Appendix E-Penalty System.

(b) Paper Size/Margins: All pages of the Written Submissions must be A4 size (21.0 x 29.7 cm), with equal margins of one inch (2.54 cm) on all four sides.

(c) Font and Font Size: The font and size of the text of all parts of the

Written Submissions, excluding the Cover Page and page numbers but including the footnotes, must be in Times New Roman 12-point.

(d) Line Spacing: The text of all parts of the Written Submissions must be double-spaced, except for the Cover Page, Table of Contents, Index of Authorities, headings, and footnotes. Quotations to sources outside of the Written Submissions may be block quoted (i.e. right and left indented) and single-spaced only if the quotation (excluding footnotes) has at least fifty words.

(e) Kerning is not permitted.

4. Contents of the Written Submissions

(a) Each of the Written Submission must contain the following parts in the following order:

(i) Cover Page (with the given team number, the name of the case and type of document;

(ii) Table of Contents; (iii). Index of Authorities;

(iv) Statement of Jurisdiction;

(v) Questions Presented;

(vi) Statement of Facts;

(vii) Summary of Pleadings; and

(viii) Pleadings (including Conclusion/Prayer for Relief).

(b) Parts not enumerated in paragraph (a), for example, a Table of

Abbreviations, are prohibited.

(c) Ensure that you do not have any information in your document that reveals the identity of your university.

(d) Other requirement:

- Once you understand the legal claims as presented by the Case Author, you must identify the relevant Law of the Sea at issue and analyze the facts in that context.
- Be sure you review the specific agreements or treaties identified by the Case Author.
- Identify the relevant agreements and specific articles as well as the elements required to substantiate or reject the legal claims.
- Keep your arguments simple and use plain English so that every reader can understand your proposition.
- Use simple structures, avoid too many words to express a single concept, and also avoid using double negatives or the passive voice.
- Use short sentences.
- Pay attention to the use of correct English grammar and punctuation.

5. Length

(a) The Statement of Facts section, including the section title, any section headings, section subheadings, conclusion, associated footnotes, signature block, or other language a team might elect to include, must be

no longer than 1,200 words.

(b) The Summary of Pleadings section, including the section title, any section headings, section subheadings, conclusion, associated footnotes, signature block, or other language a team might elect to include, must be no longer than 700 words.

(c) The total length of the Pleadings section, including the section title, any section headings, section sub-headings, the required Conclusion/Prayer for Relief, associated footnotes, signature block, or other language a team might elect to include, must be no longer than 9,500 words.

6. Citation

Footnotes must be used to identify the source of statements or propositions made in the body of the Written Submissions. Endnotes are not permitted. Footnotes may include substantive pleadings in addition to the text of the citation itself. Footnotes are included in the word limit of Rule 5.